Form **631**

Vehicle Rental Tax Government Use Exemption Certificate



AS 43.52

THIS FORM IS TO BE FILLED OUT BY RENTAL AGENCY AND SIGNED BY RENTER/CUSTOMER.

Purpose of Form: TO CERTIFY THAT THE VEHICLE IS RENTED TO A PERSON FOR EXEMPT OFFICIAL USE.		
Rental/Lease Contract Number		
Government Agency Exemption Category: Check one, and enter the name and phone number of the agency. Be specific on the agency name. For example, write Alaska Department of Revenue, not just State of Alaska.		
Federal Agency*:	Agency Phone:	
State Agency:	Agency Phone:	
Local Agency:	Agency Phone:	
Foreign Agency**: Agency Phone: Agency Phone: **A tax exemption card issued by the United States Department of State is required.		
* A federal agency includes instrumentalities of the federal government such as the following: Federal Land Banks, Federal Deposit Insurance Corporations, Commodity Credit Corporations, Federal Farm Mortgage Corporation, Federal Home Loan Banks, Central Bank of Cooperatives, Federal Intermediate Credit Bank, Federal Reserve Bank, Federal Savings and Loan Insurance Corporation, Student Loan Marketing Association, Federal Credit Unions, National Railroad Passenger Corporations, and the American Red Cross.		
Rental Agency: You must attest to having seen proof of the renter's employment or official status.		
INITIAL one box:		
Picture identification card issued by or on behalf of an exempt agency.		
Business card of individual, embossed with the seal of exempt agency.		
Direct billing to agency/credit card of agency.		
Travel or purchase order issued by an exempt agency.		
Renter's Sworn Statement:		
I declare under penalty of perjury that I have examined this certificate and to the best of my knowledge and belief it is true and complete, and I certify that the rented or leased vehicle has been authorized by, and will be used for the exempt purposes of, the agency named herein. I understand that if the rented vehicle is not for official use of the exempt agency, I am liable for the applicable tax.		
Renter Signature	Renter Printed Name	Date

This form is available online at $\mbox{http://www.tax.alaska.gov/vehicle}$. Select Forms on the right.

Rental Agency: Do not send this exemption certificate to the Alaska Department of Revenue. Keep ORIGINAL on file for three years.