

### How to Take the Gaming Permittee Test

1. Any person wishing to serve as a primary member in charge, alternate member in charge or manager of gaming for an organization that holds a gaming permit must first pass the Gaming Permittee test.
2. The test questions cover material from the charitable gaming statute and regulation. We suggest you review these ahead of time, however the test is open book.
3. To view/download the statute and regulation, navigate to [www.tax.alaska.gov/gaming](http://www.tax.alaska.gov/gaming) and Under Links choose Statutes and Regulations

When you are ready to take the test, navigate to the Revenue Online homepage at:  
<https://online-tax.alaska.gov>.

- At Quick Links choose Submit a License/Permit App or Test.
- Next choose New Gaming Permit, License, or Test and select I want to take the Gaming Permittee or Operator Test. This will bring you to the first page of the test which provides instructions.
- In the lower right-hand corner of the screen choose Next and for Test Type select **Permittee Test**, then follow the prompts. Once you have submitted the test you will instantly be notified, on the screen, if you have passed the test. Test results will not be e-mailed to you.
- To save your work and come back to it later, choose Save Draft. Be sure to write down the six-character confirmation code that appears on the screen! You will need this to retrieve your test.
- To retrieve your saved test, navigate to the [Revenue Online homepage](#) and choose Retrieve a Submission hyperlink under Quick Links. Enter your email address and the six-character confirmation code that appeared on your screen when you saved your test. Choose Search and then select the Change tab to continue with your test.