



2014 Business Property Statement

STATE OF ALASKA
DEPARTMENT OF REVENUE
TAX DIVISION
OFFICIAL DEMAND



This demand is made in accordance with AS 43.56.070. This property statement must be completed according to the instructions and filed with the Tax Division of the Alaska Department of Revenue on or before January 15, 2014. Failure to file this statement will authorize the Department to make its own valuation of the taxable property which is prima facie evidence of full and true value, pursuant to AS 43.56.080(a).

1. Company Name: _____ Mailing Address: _____	4. Physical Location of Property: _____
Preparer's Name: _____ Telephone Number: () - _____ Fax Number: () - _____ E-Mail Address: _____ Federal I.D. No.: _____	5. Alaska Contact (If different than 1.) Alaska Contact: _____ Alaska Telephone: _____ Alaska E-Mail Address: _____
2. Type of Business: _____ AK Business Lic. No.: _____	6. Person to Contact for an Audit: Name: _____ Address: _____ Telephone: _____ E-Mail: _____
3. Ownership: Proprietorship <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Other <input type="checkbox"/>	7. Street Address, City and State where books and records are kept: _____

TAXABLE PROPERTY CLAIMED, POSSESSED OR CONTROLLED BY YOU AT THIS LOCATION ON 1/1/2014

	FROM DETAIL SCHEDULE	COST PER BOOKS	ASSESSOR'S USE
8. INVENTORY	For Repair/Replacement For Resale		
9. SUPPLIES			
10. FURNITURE AND FIXTURES			
11. AUTOMOTIVE AND DELIVERY EQUIPMENT			
12. MACHINERY AND EQUIPMENT			
13. PROFESSIONAL TOOLS			
14. GOODS IN WAREHOUSE OR STORAGE			
15. REAL ESTATE, BLDGS., & CONSTRUCTION IN PROGRESS			
16. OTHER TANGIBLE ASSETS			
TOTALS			

17. Do you hold equipment belonging to others on a loan, rental or lease basis that should be assessed to the lessor?
Yes No (If "Yes", attach a Schedule A - SEE INSTRUCTIONS)

Under the penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true and correct.

Signature of Taxpayer _____

Title and Date _____

Signature of Preparer (if different from Taxpayer)* _____

Company Name and Date _____

***Note: If filed by a preparer or representative other than an officer of the taxpayer, a current power of attorney must be on file with the Tax Division. Power of Attorney forms are available on the Tax Division's website (www.tax.state.ak.us).**

This return is subject to audit with all records kept by your company. Inaccurate or incomplete entries are subject to change upon audit.

SUBMIT TO:

ALASKA DEPARTMENT OF REVENUE
TAX DIVISION
550 WEST SEVENTH AVENUE, SUITE 500
ANCHORAGE, ALASKA 99501
ATTN: STATE PETROLEUM PROPERTY ASSESSOR

ON OR BEFORE JANUARY 15, 2014

INSTRUCTIONS FOR PREPARING AND FILING THE 2014 BUSINESS PROPERTY STATEMENT
STATE OF ALASKA - DEPARTMENT OF REVENUE - TAX DIVISION
550 West Seventh Avenue, Suite 500 - Anchorage, Alaska 99501
www.tax.state.ak.us

Every person having ownership or control of taxable property within the state shall file a written property statement on a form prescribed by the Department. *(Computer generated spreadsheets etc. are preferred and will be accepted if formatted similarly to our Detail Schedule Form 04-832C.)* A person who knowingly fails to file a return when due or who makes a false statement in a return with intent to avoid taxation is guilty of a misdemeanor.

Complete the enclosed Business Property Statement Form in accordance with the instructions provided herein as your declaration of property situated in the state of Alaska at 12:01 a.m., January 1, 2014. Report total costs of all taxable assets. Any variation from exact ledger balance **MUST BE SUPPORTED BY SUPPLEMENTAL SCHEDULES**. Information contained in the Business Property Statement will be held confidential by the assessor. Attached schedules are considered to be part of the statement.

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- LINE 1** **NAME AND FILING ADDRESS.** A separate Business Property Statement must be filed for each legal entity.
- LINE 2** **TYPE OF BUSINESS.** Enter the type of business in which you are engaged, such as: Drilling, Sales, Rentals, Transportation, Exploration, Production etc., and include your Alaska Business License number.
- LINE 3** **OWNERSHIP.** Check the appropriate box to show the type of ownership of the business. If "other", describe type of ownership.
- LINE 4** **PHYSICAL LOCATION OF PROPERTY.** Enter the complete street address and city for the location of property reported. **A SEPARATE BUSINESS PROPERTY STATEMENT MUST BE FILED FOR EACH MUNICIPALITY IN WHICH YOU HAVE PROPERTY.** Additional forms will be mailed upon request.
- LINE 5** **ALASKA TELEPHONE.** Enter the local telephone number in Alaska where we may contact you, or your authorized representative, for information regarding the subject property.
- LINE 6** **NAME ADDRESS AND TELEPHONE NUMBER (INCLUDING AREA CODE) OF THE PERSON TO CONTACT FOR AN AUDIT.** This person may be the owner, the accountant or the tax representative.
- LINE 7** **LOCATION OF BOOKS AND RECORDS.** Enter the street address, city and state where the books and records (e.g., fixed asset ledgers, general ledgers, invoices etc.) are located. This information is necessary to schedule audits.
- LINE 8** **INVENTORY.** You are to report 100% of your inventories at original cost, including actual freight to Alaska, as of 12:01 a.m., January 1, 2014. Please indicate whether the inventory is for repair/replacement or for resale.
- LINE 9** **SUPPLIES.** Enter the original cost of supplies that are on hand as of 12:01 a.m., January 1, 2014.
- LINE 10** **FURNITURE AND FIXTURES.** Enter the original cost of all furniture and fixtures owned as of 12:01 a.m., January 1, 2014. Do not include furniture and fixtures located within a municipality providing substantial local government services. These items are to be reported to the municipality in which it is located.
- LINES 11-16** **AND SUPPORTING DETAIL SCHEDULES.** Enter the total original cost, including installation, from the Detail Schedules to lines 11*, 12, 13, 14, 15** and 16.
*Refer to cover letter for information on motor vehicles and aircraft.
**Do not include permanent residences and office buildings requiring substantial local government services. These items are to be reported to the municipality in which they are located.
- LINE 17** **DO YOU HOLD EQUIPMENT BELONGING TO OTHERS ON A LOAN OR LEASE BASIS THAT SHOULD BE ASSESSED TO THE LESSOR?** Check the appropriate box for the question.
If "Yes" is checked, attach a Schedule A showing the name and address of the owner or lessor of the equipment, cost and/or terms of the lease, (monthly lease amount, duration of contract) as well as a description of the equipment. The lessor of the property will be asked to declare it.
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