

**One Application per Mining Operation (See instructions for more information)**

Application Type <input type="checkbox"/> New <input type="checkbox"/> Renewal	Current License Number (if applicable)	If applicant is a fiscal year tax filer, enter tax year end Month _____ Day _____
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**Applicant Information – Complete proper section for entity type**

Complete this section if applicant is an individual (must provide SSN)  <input type="checkbox"/> Individual/Sole Proprietor (Operating under the individual's name)  <input type="checkbox"/> Individual/Sole Proprietor (Operating under a business name)  <input type="checkbox"/> Single Member LLC	Individual Name	
	SSN	FEIN (if applicable)
	Business Name (dba)	

Complete this section if applicant is a separate legal entity (see instructions)  <input type="checkbox"/> Corporation <input type="checkbox"/> Joint Venture  <input type="checkbox"/> Partnership <input type="checkbox"/> Estate  <input type="checkbox"/> Multiple Member LLC <input type="checkbox"/> Other _____	Business Entity Name	
	FEIN	

Primary Mailing Address			Telephone Number – Primary
City	State	Zip Code	Telephone Number – Alternate (if applicable)
Secondary Mailing Address			Email
City	State	Zip Code	Contact Name and Telephone Number (if different from above)

**Property Information**

Property Location (name of site)	Property Coordinates (meridian, township, range, section)
Recording District (see instructions)	APMA Number (if applicable)

Applicant Relationship to Property (check only one)  <input type="checkbox"/> Owner/Operator <input type="checkbox"/> Lessee/Operator  <input type="checkbox"/> Owner/Lessor <input type="checkbox"/> Other _____	Land Location (check all that apply)  <input type="checkbox"/> State <input type="checkbox"/> Private – Patented  <input type="checkbox"/> Federal <input type="checkbox"/> Private – Native Corporation
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If the applicant is leasing the property (Operator/Lessee), please provide the name and address of the Owner/Lessor

Owner/Lessor Name	Owner/Lessor Address
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The type of metal, mineral or other commodity being produced from the operation (check all that apply)				
<input type="checkbox"/> Coal	<input type="checkbox"/> Gold	<input type="checkbox"/> Platinum	<input type="checkbox"/> Tin	<input type="checkbox"/> Other
<input type="checkbox"/> Copper	<input type="checkbox"/> Lead	<input type="checkbox"/> Silver	<input type="checkbox"/> Zinc	_____

Type of Mining Activity (check all that apply)				
<input type="checkbox"/> Coal	<input type="checkbox"/> Hard Rock	<input type="checkbox"/> Open Pit	<input type="checkbox"/> Placer	<input type="checkbox"/> Suction Dredging

***I declare under penalty of unsworn falsification that this application has been examined by me, and to the best of my knowledge and belief is true, correct and complete.***

Signature	Printed Name and Title	Date
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# Instructions for Alaska Mining License Application

## Who Must Obtain a Mining License?

A person engaged in one or more of the following activities in the state is in the business of mining and must obtain a mining license:

1. A person owning and operating a mining property (owner/operator);
2. A person owning a mining property and receiving lease or royalty payments based on production from the property (owner/lessor);
3. A person leasing a mining property from another person and operating the property (lessee/operator);
4. A person possessing a mineral interest, whether an economic or production interest, in a producing property (e.g., working or operating interests, net profits, overriding royalties, carried interests, and production payments);
5. A person who is temporarily exempt from taxation under AS 43.65.010(a) and holds a Certificate of Exemption

## Who is Not Required to Obtain a Mining License?

1. A person whose mining activities are limited to exploration;
2. A person who mines quarry rock, sand and gravel, and/or marketable earth exclusively;
3. A person who holds mineral interests as described in number 4 above in undeveloped and non-producing properties

## The License Application (Form 661)

There is no fee to apply for a mining license. Upon receipt of an application, the Department of Revenue ("DOR") will issue a mining license to the applicant. A mining license expires on April 30 of each year and must be renewed by May 1 by submitting a license application (Form 661).

A mining license application must be submitted for each mining operation in Alaska. A person owning several mining properties that constitute a single mining operation may apply for one license.

## How to Complete the Application

The annual license application is used for both new and renewal mining licenses. Mark the appropriate box. If the applicant is applying to renew an existing license, enter the current license number.

The mining license tax year is the same as the applicant's tax year for federal income tax purposes. It is not necessary to enter 12/31 if the applicant has a standard calendar year end. Only applicants with a fiscal year end (e.g. 06/30), should enter the tax year end.

## Applicant Information

The DOR adopts federal tax guidelines to determine "who" the applicant is.

If the applicant is required to include, or elects to include, their mining income on their individual federal tax return (Form 1040) the applicant is considered an individual for mining license tax purposes. An individual must use his/her name and a SSN. An individual can conduct business as a sole-proprietor, single-member LLC, and/or "doing business as" (dba). Enter a business name (dba) in the box provided, if applicable.

The applicant can be licensed and operate as a separate legal entity, under the business entity name, but only if the applicant files that way for federal tax purposes. For example, a partnership must file a federal Form 1065 to be considered a legal partnership;

otherwise the applicant is an individual and must use a SSN. Examples of separate legal entities include: corporations, partnerships, multiple-member LLCs, joint ventures, etc. Enter the business entity name and use its FEIN.

Enter valid contact information. The primary mailing address is the DOR's default mode of communication. Enter a secondary (seasonal) address, if applicable. The applicant must notify the DOR of address changes. Enter a contact person's name and telephone number if different from the applicant.

## Property Information

Enter the general property location. This can be the name of the site, stream or creek. It can be a milepost or other landmark.

Enter the property coordinates. The coordinates include the meridian, township, range, and section identifiers and may be recorded on your land use application(s) and permit(s). For assistance, with determining these coordinates contact the Alaska Department of Natural Resources ("DNR") at 907-269-8400.

Enter the recording district. This can be found at the DNR website: [dnr.alaska.gov/ssd/recoff/findYourDistrict.cfm](http://dnr.alaska.gov/ssd/recoff/findYourDistrict.cfm) (The web address is case sensitive.)

Enter the Annual Placer Mining Application (APMA) Number, if applicable. This number is assigned through the DNR.

Check the box that best describes the applicant's relationship to the property. The various types are described in detail in the section above "Who Must Obtain a Mining License?"

Check the box that identifies where the land is located. Check all that apply. For more information, refer to your land use contract(s), application(s) and permit(s) or contact the DNR at 907-269-8400.

Enter the name and address of the owner/lessor only if the applicant is leasing the property. The owner does not fill this section out.

Submit the completed, signed, application to the DOR at the address provided on the application.

Assistance with completing this application is available at [dor.tax.mining@alaska.gov](mailto:dor.tax.mining@alaska.gov) or by calling 907-269-6620.